

APPLICATION FOR RE EXAMINATION

INSTRUCTIONS:

1. Participants are to complete all fields in Section A and B and return form with payment to the PSB Academy before the closing date.
2. Participants will be required to do a re-enrolment if they fail to apply or turn up for a re-examination.
3. For Re-examination fees amount, please refer to student contract Schedule C- Miscellaneous Fees. Fees are inclusive of 7% GST
4. All payments via mail must be made by cheque or cashier's order. Cheque must be crossed and made payable to "PSB Academy Pte Ltd". NETS & Credit Card payment facilities are available at PSB Academy @ Delta Campus.
5. Re-examination fees are non-refundable and non-transferable.
6. For easy verification of Cheque or Cashier's order, please write your Name, NRIC/Passport no. & Cohort No at the back of your cheque.
7. For verification purpose, please print out a copy of the exam results and bring along for the payment.

FOR OFFICIAL USE	
Date Rec'd	
Receipt No	
Student Top Up App No.	
Rec'd By	

SECTION A: DETAILS OF RE-EXAMINATION

Programme Title	
Module Title	
Closing Date For Application	

SECTION B: STUDENT'S PARTICULARS (*Please delete accordingly)

Name	*NRIC / FIN / Passport No.	
Address	Contact No.	
	Email	
*Cheque / Cashier's Order no.	Bank	Amount
_____		_____
Signature of Student		Date

FOR OFFICIAL USE - ACKNOWLEDGEMENT

We are pleased to inform you that your application for re-examination is acknowledged and successful.
Please be reminded that you will be required to do a re-module if you fail to turn up for the following re-examination.

Exam Schedule				Cohort	
Date	Time	<input type="checkbox"/> 9.30am – 12.30pm	<input type="checkbox"/> 2 pm – 5 pm	<input type="checkbox"/> 7 pm – 10 pm	
Venue	<input type="checkbox"/> PSB Academy @ Delta Campus				
Remarks					
Please be at least 15 minutes earlier during your examination to check for the classroom					
_____			_____		
Approving Officer's Name & Signature			Date		

NB: All information provided are treated with strictest confidentiality and are meant for internal use only.