

## Terms and Conditions on Rental and Use of Lockers

- Valuable items must NOT be kept in the lockers. Users are responsible for the safety of their belongings. The School and Kaichi are not liable for any losses or damages to the belongings kept in the lockers. NO food and beverages, liquid and flammable items are to be kept in the lockers.
- Use ONLY the Master Inc (USA) Combination Padlock provided by Kaichi. Other locks and padlocks must not be used and will be removed.
- Lockers must be locked at all times in order to prevent unauthorized use. **IMPORTANT:** Check that your locker door is securely closed and/or locked BEFORE putting the Padlock.
- The School and Kaichi reserve the right to inspect the lockers and remove all forms of offensive and illegal items without informing the user. If necessary, the relevant authority will be notified.
- Anyone found tampering or vandalizing the lockers will be reported to the relevant authority. Your co-operation is sought to report any such activities. This would ensure the safety of your belongings.
- Users must NOT modify nor affix any additional structure or parts to the lockers. All damages must be reported immediately to Kaichi for necessary action. No posters, papers, stickers or other adhesive materials are to be pasted on the doors of the lockers and/or the interior or exterior surfaces of the lockers.
- Users must notify Kaichi of change of address, contact number or other particulars during the rental period. Failure to do so may result in undue misunderstandings that would lend to rental being treated as null and void.
- Users will receive renewal notice by email, approximately 2 weeks before the expiry of the rental service. If you do not receive any notification, please contact us immediately. (Your co-operation is sought to inform us your indication whether you wish to continue or terminate the rental service).
- **Locker's rental is non-refundable, once paid. Kaichi will only correspond with registered users.**
- The locker must be cleared on or before the expiry date if you do not wish to continue with the rental service. Otherwise, your belongings will be confiscated and discarded, and no claims whatsoever will be entertained thereafter. (Please do not remove the padlock, otherwise a S\$9.00 will be imposed on the registered user for the missing padlock from the locker).
- **Lockers are non-transferable and non-exchangeable, except under special circumstances. All requests for changes must be communicated and approved by Kaichi.**
- The School and Kaichi reserve the right to terminate the rental service without refund of fee before the expiry of rental if the user violates the above terms & conditions.
- In accordance to the Personal Data Protection Act, the student's personal data completed in this form is strictly for locker application use only.